



Singing Out for Volunteers!

The Festival of Voices 2011 will be held from July 6 - 10 and is Tasmania's leading winter event proudly supported by Events Tasmania. In 2010 more than 10,000 people attended the Festival as singers and audiences. In 2011 a truly international concert experience is planned as well as our Workshop program and Master Classes. Our annual festival features international choral and singing teachers, performers, choirs, concerts and celebration. Hobart literally comes alive with music and song. To make this possible we welcome an amazing team of volunteers to give us a hand.

To volunteer you need to:

- Be available for a briefing in the FoV office
- Be aged over 16
- Be available for a minimum of 12 hours across the five days of the festival.

Benefits

There are different benefits depending on your time commitment and responsibility but in general you will receive:

- Festival t-shirt
- Free entry into the event you are volunteering at including both concerts and workshops.
- Free entry into the Festival Club
- Working with a great team and creating together a wonderful event that is always good fun

Volunteer Positions

- Front of house for concerts & performances
- Ushering for concerts & performances
- Minders for our guest artists
- Drivers for airport pickup or transfers
- Food and beverage attendants
- Assistant stage managers
- Registration/information desk
- Help in the FoV office
- Marshals to assist with candlelight procession

All volunteers are responsible for their own expenses including meals. A small number of positions come with a modest honorarium to cover petrol and mobile phone costs.

Insurance

All volunteers are covered by Festival of Voices Public Liability insurance

To apply

Complete the form below and return it by 11 May **2011** to:
Lucinda Wilson | PO Box 88 Battery Point | Hobart | TAS 7004
Or email to Lucinda.wilson@festivalofvoices.com

Volunteer Application Form - Festival of Voices 2011

Full Name

Postal Address

Mobile Phone

Home Phone

Home Work

Email

Please tick the tasks you are interested in

- Front of house for concerts & performances
- Ushering for concerts & performances
- Minders for our guest artists
- Drivers for airport pickup or transfers
- Food and beverage attendants
- Assistant stage managers
- Registration/information desk
- Help in the FoV office
- Marshals to assist with candlelight procession

Briefly tell us about your skills and experience in relation to the roles you would like to undertake:

Please outline anything that may need to take into account when allocating volunteers positions e.g. can't stand for long period.

Anything else that may be useful, e.g., first aid certificate, Responsible Service of Alcohol, etc.

Date: July	AM	PM	Evening	All Day
Pre Festival				
Wednesday 6				
Thursday 7				
Friday 8				
Saturday 9				
Sunday 10				
Post Festival				
I'm totally flexible!				

Volunteer Positions

- Front of house for concerts & performances
- Ushering for concerts & performances
- Minders for our guest artists
- Drivers and runners
- Food and beverage attendants
- Assistant stage managers
- Administrative help at registration and in the FoV office
- Marshals to assist with candlelight procession

Volunteer Positions

Front of House | Box office and Ushers

Sell tickets to performances and 2hr workshop sessions, usher audience in and out of venues and helping them take their seats. Handing out programs where applicable. Ensuring venue is clean and tidy before and after the performance or workshop.

Minders | Guest Artists

To guide and transport their assigned guest artists to and from all festival events, workshops and engagements and their accommodation (may include airport pickups and drop offs). To assist guest artists in anyway required or to contact head office where requests cannot be easily satisfied.

Minders | Major Workshop

To welcome participants to workshops, checking their passes to ensure correct admission. Supervise the serving of tea and coffee during breaks and being available to workshop leaders in any capacity they request. Some venues may require putting out chairs. Unlocking and locking up after workshops in some venues.

Driver | Runners

Be available to drop off and pick up people, equipment, and other miscellaneous tasks. Pick up artists, speakers and special guests from the airport and to and from hotels. Must be over 25.

Food and Beverage Attendants

Volunteers are required to serve food and drinks in the Festival Club Bar and the Bonfire and Big Sing Bar. The festival club is located in Long Gallery in Salamanca Arts Centre, featuring a terrific program of singing.

Assistant Stage Manager

Assist production staff to bump in and bump out concerts and manage performers on and off stage as well as oversee venue lighting, heating, opening and closing of smaller venues.

FoV Office Assistant

There are opportunities for volunteers to work pre, post and during the festival undertaking general administrative duties such as copying, answering phones, printing, and data entry. This is a great opportunity to learn skills in arts administration or event management. Some proficiency on a computer is necessary.

Registration & Information Desk

Volunteers will assist FoV staff at the registration desk by greeting attendees, distributing badges and registration materials, and answering attendees' questions. This role will also be housed in strategic locations throughout the festival.

Marshalls

To marshal for the candlelight procession ensuring the procession moves safely through the crowds at the Bonfire Big Sing. This job requires a level of polite assertiveness.